



## Grant Guidelines

### **Our Commitment**

Penn National Gaming Foundation, Inc. grants shall be used to address the broad needs of the residents of the communities in which Penn National Gaming, Inc. (PNGI) operates or has a business interest, which currently includes the following states: Colorado, Florida, Illinois, Indiana, Iowa, Kansas, Louisiana, Maine, Massachusetts, Michigan, Mississippi, Missouri, Nevada, New Jersey, New Mexico, Ohio, Pennsylvania, Texas and West Virginia.

### **Funding Criteria**

Foundation grants shall generally fall in the following categories:

- 1) Community Development: Projects and programs related to community infrastructure improvements, public safety, economic development, housing, historic preservation, citizen involvement, civic leadership training, and other general community activities.
- 2) Education: Programs which support pre-school, elementary and secondary education, post-secondary education and special education programs.
- 3) Human Services: Programs which children and youth, senior citizens and disadvantaged populations, especially in times of natural or man made disaster.
- 4) Cultural Affairs & Diversity: Programs and facilities designed to foster an understanding, appreciation and celebration of different cultures and encourage participation among individuals of different cultures and belief systems.
- 5) Health: Local health and medical-related programs.

Applicants must have tax-exempt status under section 501(c) (3) of the Internal Revenue Code, and must be physically located in the city, town or region where Penn National Gaming has a business interest. For a list of current Penn National Gaming properties please visit [www.pngaming.com](http://www.pngaming.com).

### **Grant Timeline**

Grant determinations will be considered on a quarterly basis. Applications are due by 5pm EST on the following dates in order to be considered for that quarter. Late applications will be forwarded to the next quarter for review:

- January 1
- April 1
- July 1
- October 1

Exceptions may be made for time sensitive events on a case by case basis.

### **Application Process**

Please mail *two copies* of the Grant Application, with one set of all required attachments to:

Penn National Gaming Foundation, Inc.  
825 Berkshire Blvd.  
Suite 200  
Wyomissing, PA 19610

The approval and check issuance will take up to three months, so please plan accordingly. Applicants will be notified by mail of approval or denial. All decisions are final, but applicants may apply at a later date for consideration of a different program or project.

### **Application Materials**

Funding requests will not be considered unless they include all of the required elements listed below. Please check off all items submitted and include this checklist with your completed grant application.

- Grant Application and Program Narrative
- Detailed budget for specific project/program for which organization is seeking funding
- Copy of previous year and current year budget, itemizing income and expenses
- Copy of IRS determination letter, granting section 501(c)(3) tax-exempt status
- Prior year's copy of 990, including a list of major donors
- Certified copy of audited financial statements for the most recently completed fiscal year is strongly preferred, however a review may be considered.
- List of Board of Directors and their affiliated organizations
- Resumes or background statements of the organization's executive director and other senior members
- Most recent annual report and other organizational material, if available